Academic Integrity Policy
Effective School Year 2016-17

Every student has the right to exist in an academic environment that is free from the injustices caused by any form of intellectual dishonesty. This policy applies to all courses as well as assignments of any type, including but not limited to essays, artwork, digital media, projects, and speeches.

Cheating includes the giving or receiving of any unauthorized aid, unfair advantage, or assistance on academic work. Cheating and other violations of academic integrity include but are not limited to

- deceiving the teacher
- talking or using signs and/or gestures during a quiz or test
- copying from another student or allowing the copying of an assignment
- passing quiz or test information to another student
- submitting pre-written writing assignments when such assignments are to be composed in class
- collaborating on an assignment without the permission of the teacher
- utilizing unauthorized study aids, notes, books, data, or other information, including those from electronic sources
- using unauthorized electronic devices during assessment
- exceeding time limits on timed assignments
- committing computer fraud
- sabotaging the projects or work of other students
- offering to sell or trade work

Plagiarism is an act of fraud. It involves both stealing someone else's work and lying about it afterward. According to U.S. law, the expression of original ideas is considered intellectual property and is protected by copyright laws, just like original inventions. Plagiarism includes

- copying of the language, structure, ideas, and/or thoughts of another and passing off the same as one's own original work
- presenting as new and original an idea or product derived from an existing source
- having a parent or another person write an essay or other assignment
- turning in someone else's work as one's own
- purchasing a pre-written essay or any portion of an essay online
- failing to provide proper documentation
- self-plagiarism, or reusing ideas or phrases that one used in a prior work without citing that prior work

Multiple Submission is the submission of the same or significantly similar assignment in two or more courses without prior instructor approval. Your instructors expect that work submitted in a class is original work done for that class only. Multiple submissions of the same or similar assignment is not only inherently deceptive, but it can also result in an unfair academic advantage.

Consequences for violations of academic integrity

After the teacher confers with the student and documents the infraction in Eduphoria, the following consequences are possible:

- Dismissal of the charge
- Warning
- Parent contact
- Reduced grade for the assignment
- Forfeiture of reassessment privileges
- No credit for the assignment
- "U" (unsatisfactory) conduct grade for nine weeks
- Discipline referral
- Referral to campus honor societies (Student Council/National Honor Society)

Teachers may take into consideration the seriousness of the violation and/or past offenses.

Academic integrity violations that occur in a Dual Credit course are also subject to the Academic Integrity Policy of St. Philip's College, as detailed in the St. Philip's College Student Handbook and Administrative Policies