April 10, 2019

To the Parents, Guardians, and Relatives of 2019 Graduates,

Congratulations! In just a few weeks your student will be a graduate of Alamo Heights High School! Please take a moment to read this letter in its entirety, as it provides important dates and information for you and your graduate.

The graduation ceremony for the Class of 2019 will be conducted at Trinity University’s, Laurie Auditorium (715 Stadium Drive), at 7:00pm on Wednesday, May 22, 2019.

Graduation is a ticketed event. Each senior will receive and sign for (6) tickets on Wednesday, May 15th, following the Senior Award Ceremony (begins at 6:00pm in the AHHS Auditorium). Your senior will be required to sign for the tickets, confirming they received them. If you need additional tickets for the graduation ceremony, please check with your friends who might not need all of their tickets.

With limited seating available at Laurie Auditorium, we will be live-streaming the graduation ceremony. This will allow you and/or your family the opportunity to watch the graduation from the comfort of your home computer screen by going to the AHISD website (www.ahisd.net) and connecting to the graduation ceremony.

In order for a student to participate in the graduation ceremony, they must be 100% eligible to graduate. Students who do not have enough credits will not be eligible to graduate and cannot participate in the graduation ceremony.

If you have any questions about graduation eligibility, please contact your student’s counselor.

In preparing for this graduation celebration, please be aware of these important dates and information:

- **Thursday, April 18, 2019**
  Graduation Announcements, Balfour will be on campus in the main hall during lunch to deliver graduation announcement orders.

- **Monday, April 22, 2019**
  Graduation Slideshow Pictures deadline is April 22nd at 4:00pm. Email up to (5) pictures to ahhsgraduation@gmail.com.
  - We are looking for "fun" pictures from any age - they can be current photos or from the past. Your child should be recognizable in the photo.
  - Group photos are great as long as everyone in the picture can be identified, no large groups please.
  - The file size of the photos need to be large enough to fit clearly on a PowerPoint slide.
  - No selfies or photos with filters.
  - No copyrighted images

- **Tuesday, April 30, 2019**
  Senior Class Panoramic Picture takes place in the front of the school on April 30th. Students should arrive promptly at 8:00am to participate.

- **Wednesday, May 1, 2019**
  Scholarship Information must be turned in to the College Center by May 1st at 4:15pm in order to be included in the graduation program.
  - Your acceptance letter to the college/university attending Fall 2019.
  - Hard copies only to Guidance Office/Susan Christian/Paul Harris...no emails will be accepted.

- **Friday, May 3, 2019**
  Caps and Gowns will be delivered to seniors on May 3rd in the main hall during lunch.
If your student has not ordered a cap and gown, he or she needs to contact Balfour directly. Caps and gowns from previous years cannot be used, as there is a color/shade difference. It is important that you use only gowns purchased this year.

- We are using disposable caps and gowns, which you may keep. Do not attempt to iron the gown. Once you receive the gown, please take it out of the bag and place it on a hanger until graduation.
- We request that all graduates wear appropriate shoes and that young men wear dress pants. No flowers can be worn on the gown and nothing can be carried.

- **Wednesday, May 15, 2019**
  - Senior Awards Ceremony followed by the Senior Memories Reception will be held on May 15th starting at 6:00pm in the AHHS Auditorium.
  - *Seniors will pick up and sign for their (6) graduation tickets during the reception in the Black Box.*

- **Wednesday, May 15-17, and Monday, May 20, 2019**
  - Senior Final Exams Schedule
    - Wednesday, May 15 - Review Day
    - Thursday, May 16 - 7th period exam
    - Friday, May 17 - 1st, 3rd, and 4th period exams
    - Monday, May 20 - 2nd, 6th and 5th period exams

- **Thursday, May 16, 2019**
  - Senior Send-Off is May 16th from 4:00pm – 5:00pm. If you attended Cambridge or Woodridge, the teachers would like to invite all graduating seniors to come back to their “home” campus and visit one last time. It’s a wonderful tradition, hope you will make it. Please contact Lori Baum (lbaum@ahisd.net) if you have any questions.

- **Tuesday, May 21, 2019**
  - Baccalaureate is an annual non-denominational event, organized by parents of graduating seniors, held at the Alamo Heights United Methodist Church on May 21st at 6:00pm. All seniors are welcome to participate. Graduating seniors will need to arrive at 5:30pm. Baccalaureate Attire: Boys-dress shirt, tie, slacks (jacket optional); Girls-traditional church or worship attire. If you have questions, please contact Bonnie Giddens (bonnie@giddenstx.com) or Renee Wright, (reneewright18@gmail.com).

- **Wednesday, May 22, 2019**
  - Graduation Rehearsal is held at Laurie Auditorium (715 Stadium Drive), Trinity University. Graduates must be in their assigned seats by 8:45am. All graduates must be present in order to participate in the graduation ceremony that evening. If you have an extenuating circumstance, please contact the Principal’s Office at 210-832-5720.
  - Graduation Ceremony is held at Laurie Auditorium, Trinity University. Graduates will be admitted into Laurie Auditorium by wearing their cap and gown. Seniors must be in the designated staging area by 6:00pm in their cap and gown.
  - Fire regulations for the auditorium prohibit people from standing or sitting in the aisles. Once we have reached capacity in the auditorium, it will be necessary for the doors to be locked and no one else to be admitted. We encourage you to arrive early, the doors will be open at 6:00pm;
  - Every student will be photographed twice at the commencement ceremony by Flash Photography. Free proofs will be mailed and emailed within a week of the ceremony. Pre-order before graduation for discount pricing online, using department Code: ALAMO88F. If you have any questions, please contact Flash Photography at FLASHphotography.com or (888) 325-3930;
  - Video recording of the ceremony will be difficult. Tripods cannot be used. We request that no flashes be used during the ceremony. Electricity is not available for camera connections;
Laurie Auditorium prohibits balloons and noise-makers. In addition, glitter, confetti, adhesive decals, stickers, or other decorative material may not be brought into the building;

At the graduation ceremony seniors will receive an envelope, however, their official diploma will be given to them immediately following the ceremony. Before graduates are released to their families, we will distribute diplomas. Diplomas not picked up after the graduation ceremony will be available for pick-up in the high school’s Front Office during regular school hours;

We’ve come to learn that Trinity Auditorium often gets hot. We’ve worked with them to try to improve the temperature issue, but they have an outdated air conditioning system. Please dress accordingly.

Wednesday, May 22, 2019

Project Graduation will be held at Pedrotti’s Ranch following Graduation from 10:15pm to 3:00am. Busses will depart from the Muledome promptly at 10:15pm and will return to the Muldome at 3:00am. AWESOME event with food, fun and a chance to win great prizes! All AHHS Seniors strongly encouraged to attend. For questions please contact Melissa Carabin-Project at melissa@carabindds.com.

Tickets are $10 each and will be sold:
- Online on the PTSO website at (https://alamoheightsptso.membershiptoolkit.com/);
- Following the Senior Awards Ceremony, during the Senior Memories Reception on Wednesday, May 15th in the AHHS Black Box;
- Before Graduation Rehearsal (seniors seated at 8:45am) Wednesday, May 22nd at Trinity University/Laurie Auditorium (cash/check only);
- Before the busses depart from the Muledome after Graduation (cash/check only).

Thank you for taking a moment to review the upcoming events and deadlines, as well as processes and procedures for the graduation ceremony. For information regarding your Seniors, please visit the HS website: http://ahhs.ahisd.net/students___parents/senior_information/, and/or review the “Senior Section” of Monday Mail.

I look forward to this year’s graduation ceremony and share your pride in all of our 2019 graduates!

Sincerely,

Dr. Cordell T. Jones
AHHS Principal